

GLASTONBURY LANDOWNERS ASSOCIATION, INC.

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July 16, 2014

Confidentiality Policy to be Developed... Your Opinion Wanted!

Dear Landowner,

The board is planning to develop a confidentiality policy for membership records.

According to State law, a corporation's membership records consist of name, address, number of votes (some members own multiple lots), and class (such as Parcel No. and NG or SG). This basic information is not kept confidential and can be made available to any member upon request. The Bylaws allow members to inspect membership records, and the GLA has interpreted membership records in this provision to mean those records identified by Montana Statute.

Recent legislation requires that if an e-mail address is designated by a member as the official address they wish to use for being notified of member meetings, then this e-mail address would be considered their contact address and therefore would not be kept confidential.

Before drafting a policy that will eventually be sent out to the membership for input prior to adopting, the board would like to hear from you.

The above-described records must be made available to any member in accordance with State law. The following categories are not required by law to be available, and in practice, the GLA has kept this information confidential. However, in the effort to create an updated confidentiality policy, the board would like your opinion about whether or not you believe the following information should be kept confidential:

Phone numbers—in practice, the GLA has kept phone numbers confidential, but recent requests for member phone numbers have challenged this practice

e-mail address when it is not designated for official notification of member meetings

Complaints or suggestions from you to the board

Account balance including delinquency communications

Payment plan information (if any)

If you have ideas for other information that should be confidential, please let us know.

Send us your opinion by:

e-mail: info@glamontana.org

voicemail: 406-451-0033, ext. 101

Thank-you for your input!

The GLA Board of Directors